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Office of Catholic Schools

**Diocese of Scranton Scholarship Foundation
FACTS GRANT & AID Financial Aid Application
List of Frequently Asked Questions**

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1. What is FACTS?

FACTS is a third party service that handles all aspects of tuition management and the financial aid application and verification process.

2. How do I fill out the FACTS Grant & Aid application?

The FACTS Grant & Aid applications can be found at:

<http://www.dioceseofscranton.org/catholicschools/apply-for-tuition-assistance/>

3. When is the application due?

Applications are due April 15, 2017.

4. What are the EITC and OSTC programs?

The EITC program is the Educational Improvement Tax Credit program. The OSTC program is the Opportunity Scholarship Tax Credit program. Both programs are offered by the Department of Community and Economic Development and the state of Pennsylvania.

They allow local businesses to apply to receive a tax credit for donations made to organizations such as the *Diocese of Scranton Scholarship Foundation* for tuition assistance. More information on both programs can be found on our website at:

<http://www.dioceseofscranton.org/catholicschools/apply-for-tuition-assistance/>

5. How do I know if I qualify for tuition assistance through the EITC and the OSTC program?

An eligible student is a school age student, including an eligible student with a disability, who is a resident of Pennsylvania, who is enrolled in a school located in the Diocese of Scranton and who is a member of a household with an annual household income of not more than \$76,350 except that an additional income allowance of \$15,270 is permitted for the student and for each other dependent (as defined by the IRS) living within the same household. If you live within the boundaries of an underperforming school as determined by the Department of Education, you may also be eligible to receive financial assistance through the OSTC program. FACTS will determine your eligibility based on the information submitted in the FACTS Grant & Aid application.

6. Is there more than one application for the EITC and OSTC program?

No. The *Diocese of Scranton Scholarship Foundation* only has ONE financial aid application, the FACTS Grant & Aid application, which covers tuition assistance from the EITC and OSTC program.

Catholic Schools

A Tradition Of Excellence + + + A Future With Hope



2017-2018 Tuition Schedules

Holy Redeemer System High School

(Grades 9 - 12)

Parishioner	Annually
1st child	\$7,200
2nd child	\$6,200
3rd child	\$5,700
4th child	\$1,900

Other Catholic	Annually
1st child	\$7,700
2nd child	\$6,700
3rd child	\$6,200
4th child	\$1,900

Non Catholic	Annually
1st child	\$8,200
2nd child	\$7,200
3rd child	\$6,700
4th child	\$2,500

Holy Redeemer System Elementary School

(Grades K - 8)

Parishioner	Annually
1st child	\$5,075
2nd child	\$4,375
3rd child	\$4,175
4th child	\$1,900

Other Catholic	Annually
1st child	\$5,475
2nd child	\$4,775
3rd child	\$4,575
4th child	\$1,900

Non Catholic	Annually
1st child	\$5,875
2nd child	\$5,175
3rd child	\$4,975
4th child	\$2,500

*NOTE: Tuition for the Individualized Instruction Program (at Holy Redeemer High School & Good Shepherd Academy) is \$700 in addition to the listed amounts.

7. How is the Diocese of Scranton Scholarship Foundation funded?

There are three funding sources which the *Diocese of Scranton Scholarship Foundation* utilizes in offering tuition assistance to families:

- i. The EITC and OSTC programs are funded by local businesses that make a donation to the *Diocese of Scranton Scholarship Foundation* through a tax credit program offered by the state of Pennsylvania.
- ii. The *Academic Angel* program allows individuals to donate directly to the Scholarship Foundation.
- iii. The *Bishop J. Carroll McCormick Endowment Fund* is a diocesan fund specifically for catholic school tuition assistance.

The *Diocese of Scranton Scholarship Foundation* utilizes the FACTS Grant & Aid application in offering tuition assistance through these programs.

8. Who do I call or email if I have questions on filling out the application?

Questions regarding the FACTS Grant & Aid application should be directed to 866-441-4637.

9. What happens if I apply after April 15th?

Applications are accepted after April 15th, but if you are submitting an application after this date or your application is incomplete, please be aware if eligible for tuition assistance, you may receive a reduced award or no award, as the amount of tuition assistance available is limited.

10. What do I need to do if I submit an incomplete application?

FACTS Grant & Aid will contact you via email and phone to let you know what items are missing. You can also log onto the FACTS Grant & Aid website to see what items are missing in your application.

11. What do I do if something happens and I need to notify FACTS Grant & Aid of a life status change, job situation change, and/or other change that impacts the financial information submitted?

Please call FACTS at 866-441-4637 to discuss changes to your application and ask them what forms you may need to submit to clarify these changes. These types of changes may affect the amount of tuition assistance you receive.

12. When will I be notified of my award?

If your application is submitted and complete by April 15, 2017, you will receive your award letter the first week of July.

13. Are there any other opportunities to apply for tuition assistance?

Please call your school Principal to inquire if additional tuition assistance is available. If available, you may need to complete applications in addition to the FACTS Grant & Aid application.

14. Further questions?

Please contact Lindsay Doherty, EITC/OSTC Coordinator, at (570) 330-0778
For specific schools, please contact the Catholic Schools' Business Office:

- Alicia Busch (570) 558-4344
 - Holy Cross High School
 - Holy Redeemer High School
 - Good Shepherd Academy
- Tara Adams (570) 558-4343
 - Notre Dame Elementary School
 - Notre Dame High School
 - Msgr. McHugh Elementary School
 - St. John Neumann Junior/Senior High School
 - St. John Neumann Elementary School
- Katie Henry (570) 558-4341
 - Holy Rosary School
 - Epiphany Elementary School
 - St. Agnes Elementary School
 - Wyoming Area Catholic
 - St. Clare/St. Paul School
 - All Saints Academy
 - Holy Family Academy
- Jean Scorey (570) 558-4342
 - Our Lady of Peace School
 - LaSalle Academy
 - St. Nicholas/St. Mary's Elementary School
 - St. Mary's Mt. Carmel School
 - St. Jude's Elementary School



Wyoming Area Catholic School
 Holy Redeemer Regional School System
 of the Diocese of Scranton

2017-2018 PRE K OPTIONS

(Students must be 3 or 4 years old by their school district's cut-off date for Kindergarten)

4 YEAR OLD PROGRAMS:

- 5 Full Days (Monday – Friday) 7:45 am – 2:20 pm
- 3 Full Days (Monday, Wednesday & Friday) 7:45 am – 2:20 pm
- 5 Half Days (Monday – Friday) 7:45 am – 11:00 am

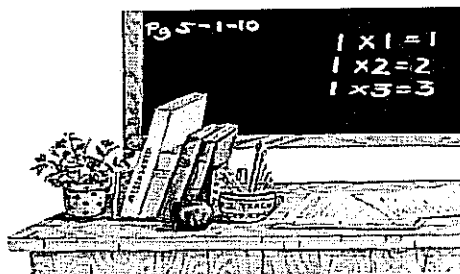
3 YEAR OLDS:

- 2 Half Days (Tuesday & Thursday mornings) 7:45 am – 11:00 am

ANNUAL TUITION RATES

	<u>1st Child</u>	<u>2nd Child</u>	<u>3rd Child</u>	<u>4th Child</u>
5 full days	\$5,100	\$4,400	\$4,200	\$-0-
3 full days	\$4,650	\$4,150	\$4,150	\$-0-
5 half days	\$4,300	\$3,800	\$3,800	\$-0-
2 half days*	\$3,750	\$3,250	\$3,250	\$-0-

*Three year olds only



School of Oldest Child (2017-2018): _____

Family Name: _____

New Registration

Re-Registration

Diocese of Scranton Catholic Schools



2017-2018

Registration Form and Tuition Contract

NEW IN 17-18: PRESCHOOL WILL RECEIVE A MULTIPLE CHILD DISCOUNT

Please print all information

Oldest Student Name (Last Name First)	Date of Birth	Gender	Race	Entering Grade	Tuition Amount
1. _____	_____	_____	_____	_____	\$ _____
School Attended in 2016-17 _____	School Attending in 2017-2018 _____				

Additional Children Registering:

2. _____	_____	_____	_____	_____	\$ _____
School Attended in 2016-17 _____	School Attending in 2017-2018 _____				
3. _____	_____	_____	_____	_____	\$ _____
School Attended in 2016-17 _____	School Attending in 2017-2018 _____				
4. _____	_____	_____	_____	_____	\$ _____
School Attended in 2016-17 _____	School Attending in 2017-2018 _____				

TUITION

Please see attached regarding tuition schedule and policy. **NEW IN 17-18: PRESCHOOL IS INCLUDED IN DISCOUNT FOR EARLY PAYMENT IN FULL.**

Less discount of \$100 (*first child*) and \$50 (*each additional child*) for Tuition paid in full for all children on or before July 15, 2017 -- \$ _____

Less Scholarships and Financial Aid -- \$ _____

Total Tuition (Applicable fees will be assessed locally.) \$ _____

I will pay the tuition according to the following schedule:

Please check one.

- One Payment - Due July 15, 2017
- Two Payments - Due July 15, 2017 and January 15, 2018
- Twelve Monthly Payments - Due 5th or 20th of each month (July 2017- June 2018)
(FACTS Tuition Management) *If payments are not made by the due date, a \$50.00 late fee will be assessed by FACTS Tuition Mgmt for each late payment..*

Please return this form with a \$100.00 *non-refundable* family registration fee. (*Submit to school of the oldest child.*)

Check # _____ *Check should be made payable to the "Diocese of Scranton"*

Office Use Only
Information has been verified
by _____
Position _____
Signature _____
Date _____

Enrollment is conditional on having satisfied all financial obligations.

Textbooks

To: Secretary of Education, Commonwealth of Pennsylvania

I hereby request the loan of textbooks, instructional materials and auxiliary services in accordance with Pennsylvania ACTS 195/90 for my child/ren attending Diocese of Scranton Catholic Schools.

_____ Date

_____ Parent's Signature

Public School District of Residence _____

Parish Membership Verification

NEW Catholic Registrants must have Pastor's Signature or Letter from Pastor verifying Church participation.

Letter attached Yes No Pastor's Signature _____

For **ALL** registrations: Roman Catholic Other Catholic Non-Catholic (if no parish affiliation applies)

Parish _____ City _____

Family Information

Father's Full Name _____ Cell Phone # _____ Email _____

Mother's Full Name _____ Cell Phone # _____ Email _____

Address _____ Home Phone # _____

City _____ State _____ Zip Code _____

† Father † Mother – Address, if other than student's _____

Parent/s marital status: single married separated divorced father deceased mother deceased

Child/ren live with: both parents mother father other: _____

Emergency Contact Information

Father: Occupation _____ Employer Name/Address _____

Work Telephone (____) _____

Mother: Occupation _____ Employer Name/Address _____

Work Telephone (____) _____

Required Information: Birth Certificate(s) Verified _____ Baptismal Certificate(s) Verified _____ Immunization(s) Verified _____

Parent's Signature _____ Date _____

Please note that financial/tuition information will only be discussed with responsible party.