



## OFFICE OF CATHOLIC SCHOOLS

### **Tuition Assistance and Tuition Reduction Opportunities**

Making a high-quality Catholic Education affordable is important to us. Therefore, we have allocated additional funding to tuition assistance, and a different initial criteria will be used to expedite the process (**see questions 3 & 4**). Below you will find answers to frequently asked questions, and information on how to apply for aid. While the information relates primarily to tuition aid awards, please know that there are many other tuition reduction opportunities. The following are very effective ways to reduce your tuition:

- Numerous schools have SCRIP programs, which offer rebates for purchases made on a variety of gift cards. These rebates can be used to reduce your tuition.
- Some schools offer various ways to reduce tuition through fundraisers.
- By referring a family that enrolls, you can earn a \$500 tuition reduction. Please see Referral Flyer for details.

#### **1. Who should apply for financial assistance?**

We encourage all families who are unsure of their ability to pay the full tuition to apply for tuition assistance. Awards are based on financial need.

#### **2. How much will I receive?**

Using objective criteria, FACTS provides a calculated need for families, and then, the applications are ranked according to need within each school. Awards for families who qualify will mostly range between \$500-\$2,500.

#### **3. When is the application due? When will I be notified of my award?**

Applications are due no later than April 15, 2019. If your application is submitted and complete by April 15, 2019, you will be notified via e-mail of your award on or before May 31, 2019.

#### **4. How do I fill out the FACTS Grant & Aid application?**

The FACTS Grant & Aid applications can be found at: <http://www.dioceseofscranton.org/catholicschools>  
To simplify the process, this year, we will make an early award determination based on the following information:

- 2017 Tax Return
- 2018 W-2
- Copies of supporting documentation for income sources such as Social Security, child support, welfare, etc.
- Copies of a recent utility bill (gas, water, electric)
- To finalize the award you will need to submit your 2018 tax return no later than October 15, 2019. Failure to submit your 2018 tax return may result in either a change or cancellation of initial determination award letter.

#### **5. Are there any other opportunities to make tuition more affordable?**

Yes, if you do not initially receive an award, please call your School Principal to inquire if additional tuition assistance is available or the availability of any other tuition reduction programs.

#### **6. What is FACTS?**

FACTS is a third party service that handles all aspects of tuition management and the financial aid application and verification process.

#### **7. How is the Diocese of Scranton Scholarship Foundation funded?**

The primary funding sources which the *Diocese of Scranton Scholarship Foundation* utilizes in offering tuition assistance to families:

- The EITC and OSTC programs are funded by local businesses that make a donation to the *Diocese of Scranton Scholarship Foundation* through a tax credit program offered by the state of Pennsylvania.
- The *Academic Angel* program allows individuals to donate directly to the Scholarship Foundation.

- The *Bishop J. Carroll McCormick Endowment Fund* is a diocesan fund specifically for Catholic school tuition assistance.
- Other endowed and annual financial assistance funds made possible by the generosity of donors for the purpose of making Catholic education affordable.

The *Diocese of Scranton Scholarship Foundation* utilizes the FACTS Grant & Aid application in offering tuition assistance through these programs.

**8. Who do I call or email if I have questions on filling out the application? Or, who do I call if I have a life status change, job situation change, and/or other change that impacts the financial information submitted?**

Questions regarding the FACTS Grant & Aid application should be directed to 866-441-4637, or please contact your representative in the Catholic Schools' Business Office:

**Alicia Busch (570) 558-4344 – Ext. 1093**

- Holy Cross High School
- Holy Redeemer High School

**Tara Adams (570) 558-4343 – Ext. 1143**

- Notre Dame Elementary School
- Notre Dame Jr/Sr High School
- Monsignor McHugh School
- St. John Neumann Elementary School
- St. John Neumann Jr/Sr High School

**Katie Henry (570) 558-4341 – Ext. 1141**

- Holy Rosary School
- St. Agnes School
- St. Clare/St. Paul School
- Holy Family Academy
- Epiphany School
- Wyoming Area Catholic
- All Saints Academy

**Jean Scorey (570) 558-4342 – Ext. 1142**

- Our Lady of Peace School
- La Salle Academy
- Good Shepherd Academy
- St. Nicholas/St. Mary School
- St. Mary of Mount Carmel School
- St. Jude School

**9. What are the EITC and OSTC programs?**

The EITC program is the Educational Improvement Tax Credit program. The OSTC program is the Opportunity Scholarship Tax Credit program. Both programs are offered by the Department of Community and Economic Development and the state of Pennsylvania. They allow local businesses to apply to receive a tax credit for donations made to organizations such as the *Diocese of Scranton Scholarship Foundation* for tuition assistance. More information on both programs can be found on our website at: <http://www.dioceseofscranton.org/catholicschools>

**10. How do I know if I qualify for tuition assistance through the EITC and the OSTC program?**

An eligible student is a school age student, including an eligible student with a disability, who is a resident of Pennsylvania, enrolled in a school located in the Diocese of Scranton and who is a member of a household with an 2018 annual household income not to exceed \$85,000 except that an additional income allowance of \$15,608 is permitted for the student and for each other dependent (as defined by the IRS) living within the same household. If you live within the boundaries of an underperforming school as determined by the Department of Education, you may also be eligible to receive financial assistance through the OSTC program. FACTS will determine your eligibility based on the information submitted in the FACTS Grant & Aid application.

**11. Is there more than one application?**

No. The *Diocese of Scranton Scholarship Foundation* only has ONE financial aid application, the FACTS Grant & Aid application, which covers tuition assistance from the EITC and the OSTC programs.

**12. What happens if I apply after April 15<sup>th</sup>?**

Applications are accepted after April 15<sup>th</sup>, but if you are submitting an application after this date or your application is incomplete, please be aware if eligible for tuition assistance, you may receive a reduced award or no award, as the amount of tuition assistance available is limited.



## OFFICE OF CATHOLIC SCHOOLS

Dear Families:

Registration and re-registration for the 2019-2020 school year starts now. As we begin this process, I would like to sincerely thank you for the sacrifice you make for your student to attend a Catholic school. It is an honor and privilege to serve your child during this exciting time for Catholic schools in the diocese.

With Bishop Bambera's implementation of a new organizational structure in the Catholic Schools Office as a springboard, we are looking to new ways to reimagine excellence in our Catholic schools including innovative academic models, a focus on technology and S.T.R.E.A.M., preparing students to be faith-filled citizens, and an emphasis on educating the whole child. Our unique ability to combine all of the above is our difference. We are renewing our commitment to meeting the demands of a dynamic educational landscape to ensure value for the investment you make in our schools. You will hear more as this new vision continues to unfold.

We work diligently each year to keep tuition increases to a minimum. This year, we worked harder than ever to commit to an affordable and accessible Catholic education. Therefore, please read the following carefully to take advantage of a new incentive.

2019-2020 Registration Details are as follows:

- This year's tuition rate will be the same as the **2018-2019 rate** if you complete your enclosed registration materials and return them along with the **\$100 non-refundable registration fee on or by March 29, 2019**. After March 29, 2019, the 2019-2020 tuition schedule will increase by \$150. See enclosed tuition schedule for details.
- Registration forms must be returned to the school of the oldest student.
- To register, your account must be in good standing. Please refer to the **Tuition Policy** on our website at [www.dioceseofscranton.org/catholicschools](http://www.dioceseofscranton.org/catholicschools).
- This year if you submit a completed FACTS Grant & Aid application by April 15<sup>th</sup>, you will receive your tuition assistance award notification via e-mail by May 31<sup>st</sup>.
- In an effort to make our schools affordable, additional resources are being dedicated to financial assistance. We also have opportunities in each school to reduce tuition through SCRIP, events, etc. Please see the enclosed information on Tuition Reduction Opportunities.

Your timely registration not only ensures you receive the 2018-2019 tuition rate, but also ensures we are prepared to offer the best educational experience for your student.

Thank you again for your partnership as together we fulfill our promise to help our students achieve their full potential.

Please do not hesitate to call your school or the Catholic Schools Office if you have any questions

Sincerely,

Jason W.S. Morrison  
Diocesan Secretary of Catholic Education/COO



\_\_\_\_\_ New Family

\_\_\_\_\_ Current Family

Family Name \_\_\_\_\_

### 2019-20 Registration Form & Tuition Contract

Please print all information

Oldest Student Name (Last Name First)	Date of Birth	Gender	Race*	Ethnicity	Entering Grade	Tuition
1. _____	_____	_____	_____	<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non-Hispanic/Latino	_____	\$ _____

School Attended in 2018-19 \_\_\_\_\_

School Attending in 2019-20 \_\_\_\_\_

#### Additional Children Registering:

2. _____	_____	_____	_____	<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non-Hispanic/Latino	_____	\$ _____
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School Attended in 2018-19 \_\_\_\_\_

School Attending in 2019-20 \_\_\_\_\_

3. _____	_____	_____	_____	<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non-Hispanic/Latino	_____	\$ _____
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School Attended in 2018-19 \_\_\_\_\_

School Attending in 2019-20 \_\_\_\_\_

4. _____	_____	_____	_____	<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non-Hispanic/Latino	_____	\$ _____
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School Attended in 2018-19 \_\_\_\_\_

School Attending in 2019-20 \_\_\_\_\_

\*Race (as defined by the US Census Bureau): American Indian/Native Alaskan, Asian, Black/African American, Native Hawaiian/Pacific Islander, White, Two or More, Unknown

#### TUITION

Please see attached regarding tuition schedule. REMINDER: Pre-Kindergarten is included in discount for early payment in full. If tuition is paid in full for all students on or before July 15, 2019, there is a \$100 discount for the 1st student and \$50 for each additional student.

I will pay the tuition according to the following schedule (please check one):

\_\_\_\_\_ One Payment - Due July 15, 2019      \_\_\_\_\_ Two Payments - Due July 15, 2019 and January 15, 2020

\_\_\_\_\_ Monthly Payments - Due 5th or 20th of each month (July 2019—June 2020)

FACTS TUITION MANAGEMENT: If payments are not made by the due date, a \$50 late fee will be assessed by FACTS for each late payment.

Please return this form with a \$100 non-refundable family registration fee. (Submit to the school of the oldest child.)

Check # \_\_\_\_\_ Check should be made payable to "Diocese of Scranton".

#### OFFICE USE ONLY

Information has been verified by \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Enrollment is conditional on having an account in good standing.**

**Textbooks**

To: Secretary of Education, Commonwealth of Pennsylvania

I hereby request the loan of textbooks, instructional materials and auxiliary services in accordance with Pennsylvania ACTS 195/90 for my child/ren attending Diocese of Scranton Catholic Schools.

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Parent Signature \_\_\_\_\_

**Public School District of Residence** \_\_\_\_\_

**Parish Membership**

For ALL registrations: \_\_\_\_\_ Roman Catholic \_\_\_\_\_ Other Catholic \_\_\_\_\_ Non-Catholic (if no parish affiliation applies)

Parish \_\_\_\_\_ City \_\_\_\_\_

**Family Information**

Father's Full Name \_\_\_\_\_ Cell Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

Mother's Full Name \_\_\_\_\_ Cell Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

Street Address \_\_\_\_\_ PO Box (if applicable) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Phone # \_\_\_\_\_

Father/Mother Address, if other than students \_\_\_\_\_

Parent/s Marital Status \_\_\_single \_\_\_married \_\_\_separated \_\_\_divorced \_\_\_father deceased \_\_\_mother deceased

Child/ren live with \_\_\_both parents \_\_\_mother \_\_\_father \_\_\_other: \_\_\_\_\_

Is there a custody agreement in effect? \_\_\_Yes \_\_\_No If "Yes", a copy of the order MUST be given to the school at the time of registration and will be placed in the student's file. Any changes to the formal agreement must be shared with the school at the time of the change.

**Emergency Contact Information**

Father Occupation \_\_\_\_\_ Employer Name \_\_\_\_\_

Work City/State \_\_\_\_\_ Work Phone \_\_\_\_\_

Mother Occupation \_\_\_\_\_ Employer Name \_\_\_\_\_

Work City/State \_\_\_\_\_ Work Phone \_\_\_\_\_

**Required Information:** Birth Certificate/s Verified \_\_\_\_\_ Baptismal Certificate/s \_\_\_\_\_ Immunization/s \_\_\_\_\_

Parent's Signature \_\_\_\_\_

**Please note that financial/tuition information will only be discussed with responsible party.**



Wyoming Area Catholic School  
 Holy Redeemer Regional School System  
 of the Diocese of Scranton  
 (570) 654-7982

**2019-2020 PRE K OPTIONS**

(Students must be 3 or 4 years old by their school district's cut-off date for Kindergarten)

**4 YEAR OLD PROGRAMS:**

5 Full Days (Monday – Friday) 7:45 am – 2:20 pm

3 Full Days (Monday, Wednesday & Friday) 7:45 am – 2:20 pm

5 Half Days (Monday – Friday) 7:45 am – 11:00 am

**3 YEAR OLDS:**

2 Half Days (Tuesday & Thursday mornings) 7:45 am – 11:00 am

**ANNUAL TUITION RATES (on or before March 29, 2019)**

	<u>1<sup>st</sup> Child</u>	<u>2<sup>nd</sup> Child</u>	<u>3<sup>rd</sup> Child</u>	<u>4<sup>th</sup> Child</u>
5 full days	\$5,325	\$4,625	\$4,425	\$ -0-
3 full days	\$4,785	\$4,285	\$4,285	\$ -0-
5 half days	\$4,415	\$3,915	\$3,915	\$ -0-
2 half days*	\$3,795	\$3,295	\$3,295	\$ -0-

\*Three year olds only

**ANNUAL TUITION RATES (after March 29, 2019)**

	<u>1<sup>st</sup> Child</u>	<u>2<sup>nd</sup> Child</u>	<u>3<sup>rd</sup> Child</u>	<u>4<sup>th</sup> Child</u>
5 full days	\$5,475	\$4,775	\$4,575	\$ -0-
3 full days	\$4,875	\$4,375	\$4,375	\$ -0-
5 half days	\$4,490	\$3,990	\$3,990	\$ -0-
2 half days*	\$3,825	\$3,325	\$3,325	\$ -0-

\*Three year olds only



**2019-20 School Year Tuition Schedules**

Holy Redeemer System High School

(Grades 9 – 12)

<u>On or Before March 29, 2019</u>		<u>After March 29, 2019</u>	
<b>Parishioner</b>	<b>Annually</b>	<b>Parishioner</b>	<b>Annually</b>
1st child	\$7,425.00	1st child	\$7,575.00
2nd child	\$6,425.00	2nd child	\$6,575.00
3rd child	\$5,925.00	3rd child	\$6,075.00
4th child	\$2,125.00	4th child	\$2,275.00
<b>Other Catholic</b>	<b>Annually</b>	<b>Other Catholic</b>	<b>Annually</b>
1st child	\$7,925.00	1st child	\$8,075.00
2nd child	\$6,925.00	2nd child	\$7,075.00
3rd child	\$6,425.00	3rd child	\$6,575.00
4th child	\$2,125.00	4th child	\$2,275.00
<b>Non Catholic</b>	<b>Annually</b>	<b>Non Catholic</b>	<b>Annually</b>
1st child	\$8,425.00	1st child	\$8,575.00
2nd child	\$7,425.00	2nd child	\$7,575.00
3rd child	\$6,925.00	3rd child	\$7,075.00
4th child	\$2,725.00	4th child	\$2,875.00

Holy Redeemer System Elementary Schools

(Grades K – 8)

<u>On or Before March 29, 2019</u>		<u>After March 29, 2019</u>	
<b>Parishioner</b>	<b>Annually</b>	<b>Parishioner</b>	<b>Annually</b>
1st child	\$5,300.00	1st child	\$5,450.00
2nd child	\$4,600.00	2nd child	\$4,750.00
3rd child	\$4,400.00	3rd child	\$4,550.00
4th child	\$2,125.00	4th child	\$2,275.00
<b>Other Catholic</b>	<b>Annually</b>	<b>Other Catholic</b>	<b>Annually</b>
1st child	\$5,700.00	1st child	\$5,850.00
2nd child	\$5,000.00	2nd child	\$5,150.00
3rd child	\$4,800.00	3rd child	\$4,950.00
4th child	\$2,125.00	4th child	\$2,275.00
<b>Non Catholic</b>	<b>Annually</b>	<b>Non Catholic</b>	<b>Annually</b>
1st child	\$6,100.00	1st child	\$6,250.00
2nd child	\$5,400.00	2nd child	\$5,550.00
3rd child	\$5,200.00	3rd child	\$5,350.00
4th child	\$2,725.00	4th child	\$2,875.00

**NOTE:** Tuition for the Individualized Instruction Program (at Holy Redeemer High School & Good Shepherd Academy) is \$700 in addition to the listed amounts.